

# PRESTO! MUSIC STUDIO

## 2018 Studio Enrollment

Student Names:

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 \_\_\_\_\_

Mother's Name/Legal Guardian 1 \_\_\_\_\_

Father's Name/Legal Guardian 2 \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone 1 \_\_\_\_\_ Phone 2 \_\_\_\_\_ Pref Text # \_\_\_\_\_

Email 1 \_\_\_\_\_ Email 2 (if you like) \_\_\_\_\_  
(1 email required for studio communication)

How did you hear about us? \_\_\_\_\_ Current students? Y / N Do you have a Buddy Coupon? Y / N

We love referrals! A \$25 VISA gift card will be mailed to you after each new student completes their first month of lessons.

Membership Options – Enter # of students are you enrolling for each:

				Monthly	Quarterly	(Admin)
# _____	Private Studio Lesson OR Online Lesson	30 minutes	Age 3+	\$120	\$349	\$ _____
# _____	Private In-Home Lesson	30 minutes	Age 3+	\$140	\$399	\$ _____
# _____	Accelerated Piano Program	60 minutes	Age 7+	\$120	\$349	\$ _____
# _____	WayCool Keyboarding – Teens®	60 minutes	Age 10-16	\$120	\$349	\$ _____
# _____	WayCool Keyboarding 4 Kids®	60 minutes	Age 6-9	\$120	\$349	\$ _____
# _____	Little Mozarts / Preschool Prodigies®	50 minutes	Age 4-6	\$100	\$289	\$ _____
# _____	KiddyKeys®	30 minutes	Age 3-5	\$65	\$179	\$ _____
# _____	Recreational Music Making® - Piano	60 minutes	Adult	\$120	\$349	\$ _____

We are open all year. Quarters are Aug-Oct, Nov-Jan, Feb-Apr, May-July. You can select monthly or quarterly billing. New enrollments will begin lessons at the beginning of the month.

Payment Choice: **Circle One** PayPal CC/Debit Check Cash

Email for Statements/Receipts: \_\_\_\_\_ / \_\_\_\_\_

There is a discount for Quarterly payment. You do not need a PayPal account to use PayPal. Members receive a recurring PayPal statement on the 28<sup>th</sup> of the current month, and payment is due on the 1<sup>st</sup>. Regardless of payment method, a PayPal receipt will be emailed when payment is recorded. Payment between the 2<sup>nd</sup> and the 6<sup>th</sup> will incur a \$20 late fee. On the 7<sup>th</sup>, lessons are suspended until the account is current. Student may need to re-enroll, and lesson time may not be held.

Charter School (name, if applicable) \_\_\_\_\_ Vouchers or certificates must be for 3 months (Quarterly) or Monthly (in 2-month intervals). A screenshot of the order, or voucher in hand, is required before the student can attend first class/lesson. Please attach your voucher to this form or email voucher/screenshot to [Lessons@PrestoMusicStudio.com](mailto:Lessons@PrestoMusicStudio.com).

Personal Injury Release: Students and their families will not take legal action against Presto! Music or its teachers, and will hold all parties blameless for any injury sustained by any family member on studio property resulting from any and all activity before, during or after lesson time. Presto! Music is not responsible for providing before or after lesson care for students and/or their siblings. You assume all personal liability while at Presto! Music Studio sponsored events, regardless of location.

Media Release: From time to time, Presto! Music Studio publishes images or videos of student performances, awards and studio activities, online and/or in print, for promotional purposes. Presto! Music Studio has my permission to post my student images/video on Studio webpages/ads.  I agree  I do not agree

Studio policies are attached.  (initial) I agree to studio policies.

By signing below, you understand and agree to the studio policies and releases, as initialed.

\_\_\_\_\_  
Student (age 18+), Parent, or Legal Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Filed Date

Welcome to the Studio! Lessons are held year-round. Membership is calculated for 48 weeks of instruction. We want you to get the most from your membership! We have scheduled free contests and events, and three free recitals (Musical Celebrations) are scheduled. Monday lessons are held on most holidays. Closed days are in grey. Refer to the Studio Calendar online.

**Monthly Studio Membership is comprehensive** and includes more than just your personal lesson time:

- Experienced, caring instructors who are invested in your child's weekly success
- Studio Binder, notebook, set of books, class supplies, games, computer lab activities, peer performance pieces
- Student incentive programs and awards (studio contests, 100 Days of Practice, Memorization awards, etc.)
- Licensed curriculum fees, including proprietary piano practice app, sheet music purchases, practice recordings, supplemental theory lessons, technical exercises, enrichment curriculum
- Themed Musical Celebrations & Piano Parties are scheduled throughout the year, free to students
- Free Master Classes & Piano Parties - students may attend 2 per year. These are in addition to weekly instruction.
- Time and expense spent preparing lessons, events, materials and handouts for studio events
- Subscription to music clubs & associations (festivals, performance materials)
- Equipment maintenance, software licensing, studio overhead (taxes, insurance, paper, office machines/phone)
- Online/video make up prep time and equipment for same-day illness or cancellation
- In-studio make up appointments

**Practice Time** - Just play!

Frequency is key to fluency, so practice as much as possible. We are encouraging this habit by promoting the 100 Days of Practice program, and recognition awards for longest streaks. Please refer to your student's binder for *Practice Tips* for ideas on daily practice activities. 15 minutes is enough time to master one objective if students practice correctly. PianoMarvel tracks practice minutes under Reports. Ask your kids to show you their reports and ask what goals they are working toward. Celebrations, Piano Parties and Contests are perfect practice incentives. Ask your teacher to record reminder videos if needed.

- **Piano** students should play at home 30-45 minutes a week. Most practice will be done in class and home playing is for mastery. Your kids will need less practice and will complete more repertoire using the Accelerated Program. PianoMarvel is used in-studio as part of our musicianship and performance goals. We will use the SASR and other features in studio. We have an extensive music library subscription, so please ask for specific music you want to play.
- **Vocal and Instrumental** students should sing/play at home for 45-60 minutes a week. Read your notebook for specific at-home goals. Text your teacher or send short videos for feedback during the week, if needed.
- **KiddyKeys and WunderKeys** students should have a small keyboard at home to play games and review concepts between classes, and may make-up (compose) their own songs. Refer to handouts and What We Did In Class sheet.
- **WayCool Keyboarding and Recreational Music Making** students do not require daily practice, as most learning is done in-class. Home playing should be for enjoyment, as time allows. Just play and "noodle"! Get creative!

**Lesson Preparation**

- Wash hands before you enter the studio. Use tissues and sanitizer when necessary.
- Bring your studio-supplied binder, notebook, sheet music, practice log and books to every lesson. Use a dedicated bag to hold supplies. You do not need to purchase any supplies unless you lose them.
- Alternate materials will be used as needed if students arrive without supplies.

**Studio Etiquette**

- Please do not enter the studio more than 3 minutes early. Wait on the chairs at the entry, or just outside.
- Late arrivals will receive instructional time until the end of the regular appointment.
- Text your teacher to communicate during teaching hours if you are coming late or need to cancel.
- Students who are visibly ill will be sent home immediately. No make up appointment will be offered.
- After-hours messages/emails will be answered the next day.
- Teachers are not able to collect membership payments or respond to billing and policy questions.

**Events:** Register for Musical Celebrations (recitals), Piano Parties, Master Classes and Calendared Events through SignUp Genius. Please ask if you need help. Our staff is happy to help you.

**Musical Celebrations** We have semi-formal and themed celebrations scheduled. We encourage all students to perform and support other performers. These are included in your membership, and we encourage guests!

**Free Master Classes & Piano Parties**

These promote better musicianship skills and are an opportunity to learn with/from peers. Example topics are composition, ensemble playing, improvisation, chord structure/lead sheets, vocal performance/audition prep, a capella singing, music conducting, solfege signs/singing. These are free events, and students must register ahead. You may sign up for 2 Piano Party or Master Classes, then waitlist for additional slots. Reminder emails will be sent before event enrollment opens.

**Contests** YouTube and Studio contests are free. We want you to participate! Our studio YouTube contests are for all students and will be in October and January. Student achievement contests will be announced and will include March Madness. Hal Leonard's YouTube Singing Contest deadline is February 2. Sign up for all contests with your teacher during your lesson time.

Spring Music Festival, Six Flags Music in the Parks performance, and Camps are optional and require a fee.

**Spring Music Festival** is a studio-wide event for all students, as a soloist or in an ensemble, and in various categories. Extra commitment and practice days at the studio are required, and are on the Calendar. Festival fee is \$20 per entry. You may enter as many events as you like. Sponsored by National Federation of Music Clubs and adjudication/awards are given.

#### **Six Flags Music in the Parks**

This is a special event for students aged 7-14. We are offering a treble choir (6-9 grade) and bell choir (2-6 grade) for a 5-week session in April and May. Rehearsals will be in April and performance is May 4<sup>th</sup> at Six Flags. Registration will be open in January.

**Camps** Try something new, bring a friend! We offer short-term camps during scheduled school breaks. Studio members get priority enrollment and buddy discounts. Camp dates are on the Studio Calendar.

**Attendance** We hold your appointment for you regardless of attendance. We cannot offer in-home make up lessons in consideration of teacher time and distances required. No shows will not be made up. We do not process refunds or credits for missed lessons. Please schedule other activities with this in mind.

**We have very flexible make up options.** We will send a make up assignment via email/video, when you give 12 hours notice of absence to your teacher. You can schedule a studio make up on our website or via text. See below.

**Make up lessons** The instructor will make a video/email assignment during your scheduled appointment time if you are ill or cannot attend a make up in the studio. Material sent will be at your current level of study. The teacher may request you to send a short video for feedback and progress check. Regular instruction will resume the following week.

Scheduled absence: Notice must be given at least 3 days ahead to get an email sent ON their lesson day. NOTE: Accelerated Piano, WayCool Keyboard, KiddyKeys, and RMM members may choose to join another session at the studio instead of email/video option. Tell your teacher when you are arranging your absence.

In-Studio Private Lesson members may request a live Skype lesson with an instructor during regular lesson time, with 7-day notice. Online lessons need a 5-minute tech check prior to lesson time. The teacher will contact you to begin a live lesson. If tech fails, an email/video assignment will be sent. In-home students should discuss this possibility with their instructor.

Late Cancellations/Illness (same day/less than 24 hours) In-home students will receive a video/email assignment within 24 hours of missed lesson. All in-studio students can schedule a studio make up or choose email/video.

In-Studio Make up: Schedule within one week of the missed lesson if you do not want an email/video assignment. Schedule online at [www.PrestoMusicStudio.com/makeup-appointment.html](http://www.PrestoMusicStudio.com/makeup-appointment.html), or text MAKEUP to 916-300-2947 within 24 hours of missed lesson to arrange a time. You will receive an email reminder 24 hours before your appointment. You may not receive instruction from your regular teacher during a make up. Make up lesson may consist of music lab/varied activities.

**For a teacher scheduled absence**, a video/email lesson will be delivered the day of your lesson. You can email or send a video for teacher feedback during the week. Regular instruction will resume the following week.

In case of **illness/emergency**, your lesson assignment will be sent via email within 24 hours of your regular appointment.

**Quarters** are Aug-Oct, Nov-Jan, Feb-Apr, May-July.

You are enrolled and will be billed until 30 days after you submit a Hold or Disenrollment form. We do not accept hold or disenrollment requests by phone or email.

**Hold Status:** You can Hold your membership for up to 3 months (one Quarter) by submitting a Hold Form. The hold fee is \$60 for the first 30 days, \$50 for each additional month (total 3 month limit). Your lesson time/day/instructor is not guaranteed to be held. You must present the Hold Form in person, 30 days before Hold date, to allow time for membership billing to be halted, and hold fee to be processed.

**Disenrollment** Enrollment is for a minimum of 2 months. Notify the studio in person and present the Disenrollment form at your lesson, 30 days prior to your desired disenrollment date to allow proper closure for your students and the instructor, and to discontinue membership account subscriptions and monthly billing. No refunds will be given, but you can gift lessons to an enrolled student.

We love to hear from you! Please email [Members@prestomusicstudio.com](mailto:Members@prestomusicstudio.com) for all membership questions or concerns.