

Studio Registration & Policy Notice

Student Names:

1 _____ 2 _____ 3 _____ 4 _____

Mother's Name/Legal Guardian 1 _____

Father's Name/Legal Guardian 2 _____

Address _____ City _____ Zip _____

Phone 1 _____ Phone 2 _____ Pref Text # _____

Email 1 _____ Email 2 (optional) _____

(1 email required for studio communication/TeacherZone account)

Current students? Y / N How did you hear about us? _____ Promotion/Ad? Y / N _____

We love referrals! A \$25 VISA gift card will be mailed to you after each new student completes their first month of lessons.

Membership Options – Enter # of students are you enrolling for each:

			Monthly	#Students	(Admin)
Private Studio Lesson OR Online Lesson	30 minutes	Age 3+	\$120	_____	\$ _____
Private In-Home Lesson	30 minutes	Age 3+	\$140	_____	\$ _____
Accelerated Piano Program	60 minutes	Age 9+	\$120	_____	\$ _____
WayCool Keyboarding – Teens®	60 minutes	Age 10-16	\$98	_____	\$ _____
WayCool Keyboarding -- Kids®	60 minutes	Age 6-9	\$98	_____	\$ _____
Little Mozarts Piano Class	45 minutes	Age 4-6	\$75	_____	\$ _____
KiddyKeys® Music Intro Class	45 minutes	Age 3-5	\$75	_____	\$ _____
Recreational Music Making® - Piano	60 minutes	Adult	\$98	_____	\$ _____
Fun Friday Education Station (\$350/18 wk session)	3 hours	TK-8 Gr	Session	_____	\$ _____
String Ensembles / Beg. Band (\$250 incl Six Flags)	90 minutes	Age 8-17	Season	_____	\$ _____
Bell Choir/ Treble Choir (\$200 Season incl Six Flags)	60 minutes	Age 7-14	Season	_____	\$ _____
Instrument Rental (keyboards, band)	\$50 refundable deposit +		\$30	_____	\$ _____

Class descriptions are online at PrestoMusicStudio.com. We are open all year. New enrollments will begin lessons at the beginning of the month, as space is available. Group classes are dependent on enrollment. New sessions will be added based on availability.

Charter School (name, if applicable) _____ Teacher Name: _____

Vouchers or certificates must be for 2 or more months. A screenshot of the order, or voucher in hand, is required before the student can attend first class/lesson. Please attach your voucher to this form or email voucher/screenshot to accounting@PrestoMusicStudio.com.

Payment: Circle One CC ACH(auto draft) Cash School Voucher

Members receive a TeacherZone Account for parents and students. Your TeacherZone account shows attendance, assignments, billing and all studio/parent/teacher/student correspondence for your reference. Billing is completed through auto payment on the 1st. Late fee of \$25 is added for any payment after the 3rd. On the 7th, lessons are suspended until the account is current. Student may need to re-enroll, and lesson time may not be held.

Personal Injury Release: Students and their families will not take legal action against Presto! Music or its teachers, and will hold all parties blameless for any injury sustained by any family member on studio property resulting from any and all activity before, during or after lesson time. Presto! Music is not responsible for providing before or after lesson care for students and/or their siblings. You assume all personal liability while at Presto! Music Studio sponsored events, regardless of location.

Media Release: From time to time, Presto! Music Studio publishes images or videos of student performances, awards and studio activities, online and/or in print, for promotional purposes. Presto! Music Studio has my permission to post my student images/video on Studio webpages/ads. ☐ I agree ☐ I do not agree

Studio policies are attached. By attending lessons, I agree to abide by studio policies.

By signing below, you understand and agree to the policies and releases as initialed.

Student (age 18+), Parent, or Legal Guardian Signature

Date

Staff Filed Date

Presto! Music Studio Policies

Effective Dec. 1, 2018 (v2018.2)

Welcome to the Studio! Lessons are held year-round. Membership is calculated for 48 weeks of instruction. We want you to get the most from your membership! We have scheduled free contests and events, and three free recitals (Musical Celebrations) are scheduled. Monday lessons are held on most holidays. Closed days are in grey. Refer to the Studio Calendar online.

Monthly Studio Membership is All-Inclusive and includes more than just your personal lesson time:

- Experienced, caring instructors who are invested in your child's weekly success
- Studio Binder, notebook, set of books, class supplies, games, computer lab activities
- Most students consume \$50 of music material per year. This is now included in your monthly membership.
- Student incentive programs and awards (studio contests, 100 Days of Practice, Memorization awards, etc.)
- Licensed curriculum fees, including proprietary piano practice app, sheet music purchases, practice recordings, supplemental theory lessons, technical exercises, enrichment curriculum
- Themed Musical Celebrations are scheduled throughout the year, free to students
- Free Master Classes & Piano Parties - students may attend 2 per year. These are in addition to weekly instruction.
- Time and expense spent preparing lessons, events, materials and handouts for studio events
- Subscription to music clubs & associations (festivals, performance materials)
- Equipment maintenance, software licensing, studio overhead (taxes, insurance, paper, office machines/phone)
- Online/video make up for same-day illness or cancellation
- In-studio make up appointments

Practice Time - Just play!

Frequency is key to fluency, so practice as much as possible. We are encouraging this habit by promoting the 100 Days of Practice program, and recognition awards for longest streaks. Please refer to your student's binder for *Practice Tips* for ideas on daily practice activities. 15 minutes is enough time to master one objective if students practice correctly. Ask your kids to show you their reports and ask what goals they are working toward. Celebrations, Piano Parties and Contests are perfect practice incentives. Ask your teacher to record reminder videos if needed.

- **Piano** students should play at home 45-60 minutes a week. Most practice will be done in class and home playing is for mastery. Your kids will need less practice and will complete more repertoire using the Accelerated Program. PianoMarvel is used in-studio as part of our musicianship and performance goals. We will use the SASR and other features in studio. We have an extensive music library subscription, so please ask for specific music you want to play.
- **Vocal and Instrumental & String Ensemble/ Band Classes** students should sing/play at home for 45-60 minutes a week. Read your notebook for specific at-home goals. Contact your teacher or send short videos for feedback during the week in TeacherZone, if needed. Performances year round.
- **KiddyKeys and Little Mozarts** students should have a small keyboard at home to play games and review concepts between classes, and will make-up (compose) their own songs. Refer to handouts and What We Did In Class sheet.
- **WayCool Keyboarding and Recreational Music Making** students do not require daily practice. Home playing should be for enjoyment, as time allows. Just play and "noodle"! Get creative!
- **Bell Choir and Treble Choir** are Seasonal classes with a performance in Music In the Parks at Six Flags on May 4th, 2019.

Lesson Preparation

- Wash hands before you enter the studio. Use tissues and sanitizer when necessary.
- Bring your studio-supplied binder, notebook, sheet music, practice log and books to every lesson. Use a dedicated bag to hold supplies. You do not need to purchase any supplies unless you lose them.
- Alternate materials will be used as needed if students arrive without supplies.

Studio Etiquette

- Please do not enter the studio more than 3 minutes early. Wait on the chairs at the entry, or just outside.
- Late arrivals will receive instructional time until the end of the regular appointment.
- Text your teacher to communicate during teaching hours if you are coming late or need to cancel.
- Students who are visibly ill will be sent home immediately. No make up appointment will be offered.
- After-hours messages/emails will be answered the next day.
- Teachers are not able to collect payments or respond to billing and policy questions.

Events: Register for Musical Celebrations (recitals), Piano Parties, Master Classes and Calendared Events through SignUp Genius. Please ask if you need help. Our staff is happy to help you.

Musical Celebrations We have semi-formal and themed celebrations scheduled. We encourage all students to perform and support other performers. These are included in your membership, and we encourage guests! Register via SignUpGenius invitations.

Free Master Classes & Piano Parties

These promote better musicianship skills and are an opportunity to learn with/from peers. Example topics are composition, ensemble playing, improvisation, chord structure/lead sheets, vocal performance/audition prep, a capella singing, music conducting, solfege signs/singing. These are free events, and students must register ahead. You may sign up for 2 Piano Party or Master Classes, then waitlist for additional slots. Reminder emails will be sent before event enrollment opens.

Contests YouTube, PianoMarvel, and Studio contests are free. We want you to participate! Our studio YouTube contests are for all students and will be in October and January. Student achievement contests will be announced and will include March Madness. Hal Leonard's YouTube Singing Contest deadline is February 2. Sign up for all contests with your teacher during your lesson time. Spring Music Festival, Six Flags Music in the Parks performance, and Camps are optional and require a fee.

Spring Music Festival is a studio-wide event for all students, as a soloist or in an ensemble, and in various categories. Extra commitment and practice days at the studio are required and are on the Calendar. Festival fee is \$60 per entry. You may enter as many events as you like. Sponsored by National Federation of Music Clubs and adjudication/awards are given. Minimum enrollment to hold event is required. Refunds will be given if enrollment is not met.

Six Flags Music in the Parks

String Ensemble, Beginning Band Season fee included in season tuition.

This is a special event for students aged 7-17.

Bell Choir & Treble Choir We are offering a treble choir (6-9 grade) and bell choir (2-6 grade) for a 5-week session in April and May. Rehearsals will be in April and performance is May 4th at Six Flags. Registration will be open in January. Fee is \$225.

NEW! Fun Friday Education Station is an enrichment class with varied subjects including US geography, history, art, music, early entrepreneurship, and food crafts. It is a semester-long course for ages TK-8th Grade, held at RoundTable Clubhouse in Rocklin.

Camps Try something new, bring a friend! We offer short-term camps during scheduled school breaks. Studio members get priority enrollment and buddy discounts. Camp dates are on the Studio Calendar. Camps are open to non-studio members.

Attendance We hold your appointment for you regardless of attendance. Dance classes and sports teams do not offer reimbursement if you cannot attend a rehearsal or game –music lessons are no different. We cannot offer in-home make up lessons in consideration of teacher time and distances required. No shows will not be made up. Three no-shows/late cancellations will be cause for disenrollment. We do not process refunds or credits for missed lessons. Please schedule other activities with this in mind.

Online lessons need a 5-minute tech check prior to lesson time. The teacher will contact you to begin a live lesson. If tech fails, an email/video assignment will be sent. In-Home Make Ups: students should discuss this possibility with their instructor.

We have very flexible make up options. We will send a make up assignment via email/video, when you give at least 12 hours notice of absence to your teacher. You can schedule a studio make up on our website or via text. See below.

Make Up Procedure The instructor will make a video/email assignment if you are ill or cannot attend a make up in the studio. Access assignments through your Student TeacherZone account. Content will be at your current level of study. The teacher may request you to send a short video for feedback and progress check in TeacherZone. Regular instruction will resume the following week.

Scheduled absence: In-Studio students can schedule a studio make up if a slot that week is available, or choose TeacherZone video. Request with your teacher when you are arranging your absence. You may not receive instruction from your regular teacher during a make up. Make up lessons may include music lab/varied activities and instruction.

Late Cancellations/Illness (same day/less than 24 hours) Students will receive a video/email assignment within 24 hours of missed lesson. Instruction will resume the following week.

For a teacher scheduled absence, a video or email lesson will be delivered the day of your lesson. You can email or send a video for teacher feedback during the week. Regular instruction will resume the following week. In case of **illness/emergency**, your lesson assignment will be sent via email within 24 hours of your regular appointment.

Enrollment: You are enrolled and will be billed until 30 days after you submit a Hold or Disenrollment form via email or drop off. We do not accept Hold or Disenrollment requests by phone, text or email.

Hold Status: You can Hold your membership for up to 2 months by submitting a Hold Form. The hold fee is \$50 per month. Your lesson time/day/instructor is not guaranteed to be held. You must present the Hold Form to your teacher or via email, 30 days before Hold date, to allow time for membership billing to be halted, and hold fee to be processed.

Disenrollment Enrollment is for a minimum of 2 months. Notify the studio in person and submit a Disenrollment form 30 days prior to your desired disenrollment date to allow proper closure for your students and the instructor, and to discontinue your membership subscriptions and monthly billing. No refunds will be given, but you can gift lessons to an enrolled student.

We love to hear from you! Please email info@prestomusicstudio.com for all membership questions or concerns.

Presto! Music Studio
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